

Specimen Application Form
District Secretariat / Kachcheri-Batticaloa
Registration of Contractors -2022

01. Reference Number of the Category applied for.....
02. Name of Contractor/Construction.....
03. Office Address :.....
04. Telephone No:.....Fax No..... Mobile No:.....
05. Receipt Number and date of Payment made :.....
06. Nature of the Business :.....(Sole agency/Joint Venture /Limited/Company)
 (if Partnership or Joint Venture, Copy of the agreement should be attached)
07. Whether producer/Sole Importer/Sole Distributor/Stockiest holder :.....
08. Business Registration Number:.....(Copy of the Certificate should be annexed)
09. Particulars related to the credit facility :.....(Maximum credit limitation and period)
10. Name of the Bank & Bank Account Numbers:.....
11. VAT Registration Number:.....

Name & Address of the Contractor/Construction	CIDA Reg.No	CIDA Expiry date of Registration	CIDA Grade				
			Building	Highway	Irrigation	Water supply	Bridge

(Copy of the VAT Registration & CIDA Registration should be annexed)

12. Work Experience (Attach Copies)

Name of Work	Amount	Date of Completion

13. Declaration by the Applicant:

I declare and affirm that the particulars given above are true and correct to the best of my knowledge .And I further affirm and declare to accept and abide by the conditions laid down in the newspaper for the Registration of Suppliers /Service Providers and to other conditions given by the District Secretariat pertaining to each work before entering into the said agreement .In addition to that ,I declare and affirm that I will abide by all matters imposed relevant to tax by the Government from time to time.

Signature of Applicant & Official Stamp:

Date :